



WE ARE
HIRING



HOUSEKEEPING MANAGER

"Are you a highly organized and detail-oriented leader with experience in managing housekeeping operations?"

MAIN ROLE & RESPONSIBILITIES

- Supervise and manage housekeeping staff, including hiring, training, scheduling, and performance evaluations.
- Ensure all guest rooms and public areas are cleaned and maintained to the highest standards.
- Conduct inspections of guest rooms, common areas, and staff work areas to ensure compliance with resort.
- cleanliness and safety standards.
- Develop and implement housekeeping protocols, including cleaning schedules, inventory management, and
- waste disposal procedures.
- Manage and maintain the housekeeping inventory of cleaning supplies, linens, and amenities.
- Work closely with the front office, maintenance, and other departments to ensure smooth operations and guest satisfaction.
- Handle guest complaints or special requests with professionalism and efficiency.
- Ensure compliance with all resort policies, procedures, and safety regulations.

ESSENTIAL SKILLS & REQUIREMENTS

- Proven experience as a Housekeeping Manager or similar role in a luxury hotel/resort environment.
- Strong leadership skills with the ability to manage and motivate a team.
- Exceptional attention to detail and organizational skills.
- Ability to work in a fast-paced, dynamic environment.
- Excellent communication and interpersonal skills.
- Proficiency in using housekeeping management software and Microsoft Office Suite.
- Knowledge of health and safety regulations and environmental sustainability practices.
- Fluent in English (knowledge of Papiamentu, Spanish or Dutch is a plus).

To apply, please send your resume and cover letter to hr@baoase.com.